



Application Guidelines - September 2027 Enrollment For International Applicants

1. Number of International Students to be Accepted

September 2027: 30 students

2. Application Eligibility

Applicants must have a nationality other than Japanese (or have dual citizenship) at the time of enrollment and fulfill the following requirements:

■ Requirement 1: Educational Qualifications

- (1) Applicants **MUST** have completed or be expected to complete a 12-year program of education which is equivalent to the Japanese 12-year educational program.

The program must be completed between September 20, 2024 and September 19, 2027.

※Note that applicants who attended a Japanese junior and/or senior high school for more than three years in total are **NOT** eligible to apply.

- (2) Only applicants who the University of Hyogo acknowledges to fulfill the condition of (1) are eligible to apply.

■ Requirement 2: English Proficiency

- (1) The English proficiency equivalent to CEFR (Common European Framework of Reference for Languages) B2 and above, both as an overall proficiency score and in the respective 4 skills (Reading, Listening, Speaking and Writing), is required. Applicants are required to submit a score sheet demonstrating they have achieved the minimum scores on the standardized English proficiency tests described in the table below.

The English proficiency test must be taken on or after September 1, 2024.

Minimum English Proficiency Requirement					
	TOEFL iBT Test ※1, ※2	IELTS ※2	Cambridge English Language Assessment	TOEIC L&R/S&W	Duolingo English Test (DET)
Reading	4.0 (18)	5.5	160	385	100
Listening	4.0 (17)	5.5	160	400	95
Speaking	4.0 (20)	5.5	160	160	95
Writing	4.0 (17)	5.5	160	150	95
Overall	4.0 (72)	5.5	160	1,560※3	100

※1 () indicates scores for tests taken before January 21, 2026.

※2 Scores of TOEFL iBT MyBest or IELTS One Skill Retake are not accepted.

※3 The TOEIC score is calculated by multiplying the Speaking and Writing score by 2.5 times and adding the result to the Listening and Reading score.

- (2) Applicants are not required to submit an English proficiency test score if they have completed or are expected to complete a formal education in English at an upper secondary school. In this case, the applicants must submit official documents, such as a Medium of Instruction Certificate, to prove that English was the primary language of instruction at their school.

3. Screening Schedule

■ Application

● Registration

Applicants must complete the registration between 9:00 A.M. on Tuesday, December 1, 2026 and 5:00 P.M. on Monday, December 14, 2026 (JST).

Late submissions will not be considered.

● Submission of Documents

All application documents must be submitted by 5:00 P.M. on Friday, December 25, 2026 (JST) after registration.

Late submissions will not be considered.

■ Interview examination

An interview will be scheduled from late January through the end of February.

Applicants will be notified of the schedule by e-mail at least one week prior to their interview.

■ Results

Applicants will be notified of their results via e-mail by mid-March 2027.

4. Selection Process

The selection of applicants is based on the evaluation of application documents and an online interview held via a web meeting platform designated by the University of Hyogo (approximately 30 minutes). However, the decision to invite applicants to an interview is only made after a thorough evaluation of the application documents (Application Essays, Documents Certifying English Proficiency, School Recommendation, and Academic Transcripts). If necessary, the applicant's school and/or the providers of School Recommendation may be contacted for further information.

- Applicants do not need to come to Japan for any part of the selection process.

- Applicants are eligible for the interview only after they have completed the payment of an application fee.

5. How to Apply

■ Step 1: Registration

Access the online registration form below and either enter or upload the required information about the applicant.

Online form URL: https://req.qubo.jp/UoH-Kobe-Kokusai/form/LxCHcyAd
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※1 Registration will be accepted between 9:00 A.M. on Tuesday, December 1, 2026 and 5:00 P.M. on Monday, December 14, 2026. (JST).

※2 Upon registration, we send a confirmation e-mail to each applicant with further instructions for "Step 2." **Please do not remit the application fee before receiving our confirmation e-mail.** If it is subsequently found that the applicant does not meet all the eligibilities, the application fee will not be refunded.

■ Step 2: Submission of Documents

Submit the necessary information and documents via the Online Form in accordance with the instructions as detailed in “**6. Application Information and Documents**”.

Applicants will be informed of the web link to the Online Form in reply to applicant's registration at Step 1.

The Application Form must be submitted by 5:00 P.M. on Friday, December 25, 2026 (JST). Late submissions will not be considered.

- ※ Applicants who pass the entrance exam are required to send the original copies of their electronically submitted documents by postal mail. See “**7. Submission of Original Application Documents**”.

6. Application Information and Documents

Required Information and Documents to be submitted via the Online Form.

Documents	Details
① Applicant Information	Make sure that all entries are correct.
② Educational History	
③ Facial Photo	Applicant's facial photo. Photo must be: • Taken within the last 3 months • Clear • Taken against a plain background (no shade) • Taken with no cap nor hat • JPEG: 640 x 480 pixels (at least)
④ Application Essays	Use the designated form provided on the university's website and follow the instructions ① to ⑤ on the form.
⑤ Documents Certifying English Proficiency	(1) Submit a copy of the score sheet of the English proficiency tests equivalent to the B2 level or above of the CEFR. The score sheet must include both an overall proficiency score, and scores for each of the four skills (reading, listening, speaking and writing). <English proficiency test> • TOEFL iBT (or TOFEL iBT Home edition) • IELTS (or IELTS Online) Take the IELTS “Academic” test not the “General Training” test. • Cambridge English Language Assessment • TOEIC L&R/ TOEIC S&W • Duolingo English Test (DET) The English proficiency test must be taken on or after September 1, 2024. (2) Applicants are not required to submit an English proficiency test score if they have completed or are expected to complete a formal education in English at an upper secondary school. In this case, applicants must submit an official document, such as a Medium of Instruction Certificate, to prove that English was the primary language of instruction at their school.
⑥ School Recommendation	Ask a teacher in the upper secondary school applicants are attending or graduated from to provide a letter of recommendation. This also applies to current college and university students who have already graduated from upper secondary school. The School Recommendation should be written in English with the signature of the school principal and/or an official school stamp. Attach an English translation if the recommendation is not written in English.

⑦ Academic Transcripts	Submit all available academic transcripts from the 1st grade of upper secondary school to the date of application including transcripts for any period of a preparatory school. The transcripts should be written in English. Attach an English translation if the transcripts are not written in English.
⑧ Graduation Certificate or Diploma	Applicants who are in upper secondary school and prior to graduation must submit a Certificate of Projected Graduation issued by applicant's school. Attach an English translation if the certificate is not written in English.
⑨ Proof of Application Fee Payment	After applicants pay the application fee, provide proof of payment. For payment method, see "8. Application Fee".
⑩ Declaration	Be sure to use a handwritten signature on the declaration. Digital signatures are not accepted.
⑪ Copy of Passport (if available)	Submit a copy of applicant's passport that shows the personal information with their photo.
⑫ Certificate of Residence (if residing in Japan)	Submit a Certificate of Residence (Juminhyo) issued by the municipal government that shows the applicant's residence status and period of stay. Note that a Certificate of Residence is not a Residence Card.

【IMPORTANT NOTES】

- Use the designated Application Forms for the following documents.
④Application Essays ⑥School Recommendation ⑩Declaration
Designated Application Forms can be downloaded from the website below:
<https://www.u-hyogo.ac.jp/english/academics/em/gbc/>
- The University of Hyogo will not return any submitted documents and certificates.
- Failure to submit all the documents by the indicated deadline may result in disqualification for the interview.

7. Submission of Original Application Documents

Applicants who successfully pass the examination process are required to send the original documents that were previously submitted electronically through our online form. If applicants are unable to submit the original document, submit a certified copy※.

- ※ What is a "certified copy"? It is a copy of a document that can be used instead of the original. It must be checked and formally approved as a true and accurate copy by an official such as applicant's school principal, a notary, or a translation company.

They must be sent by registered air mail or express mail service (e.g. DHL, EMS, Japan Post) to the University of Hyogo. Be sure to include all documents below.

- ☐ ⑤ Documents Certifying English Proficiency (2) Medium of Instruction Certificate
- ☐ ⑥ School Recommendation
- ☐ ⑦ Academic Transcripts
- ☐ ⑧ Graduation Certificate or Diploma
- ☐ ⑩ Declaration
- ☐ Other required documents for enrollment (To be informed to the successful applicants)

8. Application Fee

Please pay the application fee by PayPal. Applicants may pay by bank transfer only if applicants cannot pay by PayPal. The application will be only considered to be completed when the application fee has been paid and all application documents have been submitted.

The application fee is not refundable. The payment must be made in Japanese yen (JPY) by Friday, December 25, 2026.

■ Payment by PayPal

- 8,500 JPY (Application fee) + 500 JPY (Handling charges)
- The application fee invoice will be sent to the e-mail address of the designated payer according to the information provided by the online registration form. Follow the instructions in the invoice to make the payment of 9,000 JPY.

Note that the designated payer needs to own a PayPal account.

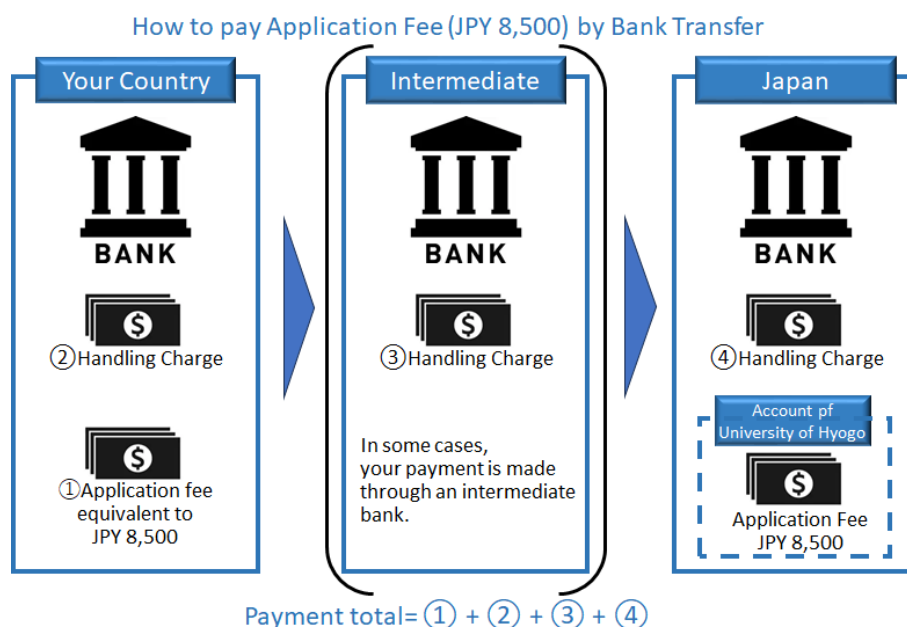
PayPal link: <https://www.paypal.com/us/home>

■ Payment by bank transfer from outside Japan ※See also the chart below.

- 8,500 JPY (Application fee) + 7~8,000 JPY (Bank handling charges)
- After completing the bank transfer, please obtain an MT103 form from the bank as proof of payment and send the document as a PDF file to the University of Hyogo via email.
- If the University of Hyogo fails to receive 8,500 JPY in full, applicants will be requested to pay the balance.

University's Bank Account Number and details

Bank Name: Sumitomo Mitsui Banking Corporation
Branch Name: Kobe Public Institutions Operations
Branch Address: 56 Naniwa-machi, Chuo-ku, Kobe, Hyogo 650-8660 JAPAN
Account Number: 210-3051335
Account Name: Hyogo Public University Corporation
Swift Code: SMBC JP JT
Bank Transfer Fee: Borne by remitter
Payment Purpose: Application Fee
Contact Details: Applicant's Full Name and Applicant Number



■ Payment by bank transfer from inside Japan

- 8,500 JPY (Application fee) + Bank handling charge, typically a few hundred JPY.

University's Bank Account Number and details

Bank Name: Sumitomo Mitsui Banking Corporation
 Bank Code: 0009
 Branch Name: Kobe Koumubu (神戸公務部)
 Branch Code: 210
 Account Number: 3051335 (Saving Account)
 Account Name: Hyogo Public University Corporation
 Bank Transfer Fee: Borne by remitter
 Contact Details: Applicant's Full Name and Applicant Number

9. Enrollment Process

Accepted applicants will be informed of enrollment procedures upon notification of having passed the entrance examination.

The admission fee of 141,000 JPY (excepting handling charges) must be paid within a week of the results notification in order to confirm the status as an accepted applicant.

■ Important Reminder

- Accepted applicants who do not complete the enrollment process by the indicated date will lose their status as accepted applicants.
- Admission to the University of Hyogo will be revoked if any false information or forgeries are found within the submitted documents, even after enrollment.

10. Standard Tuition Fees, Exemptions and Actual Amount to be paid

■ Tuition for September 2027 Enrollees

		Student Classification	1st Installment	2nd Installment	Total Amount (In JPY)
1st Year	All Students	Standard Tuition	267,900	267,900	535,800
		Special Exemption	133,950	133,950	267,900
		Actual Amount	133,950	133,950	267,900
2nd to 4th Year	Top 30% of Year	Standard Tuition	267,900	267,900	535,800
		Special Exemption	133,950	133,950	267,900
		Additional Exemption	133,950	133,950	267,900
		Actual Amount	0	0	0
	Other Students	Standard Tuition	267,900	267,900	535,800
		Special Exemption	133,950	133,950	267,900
		Actual Amount	133,950	133,950	267,900

- All Global Business Course international students enrolling in September 2027 will receive a Special Exemption (tuition reduction by 50%) for 4 years.

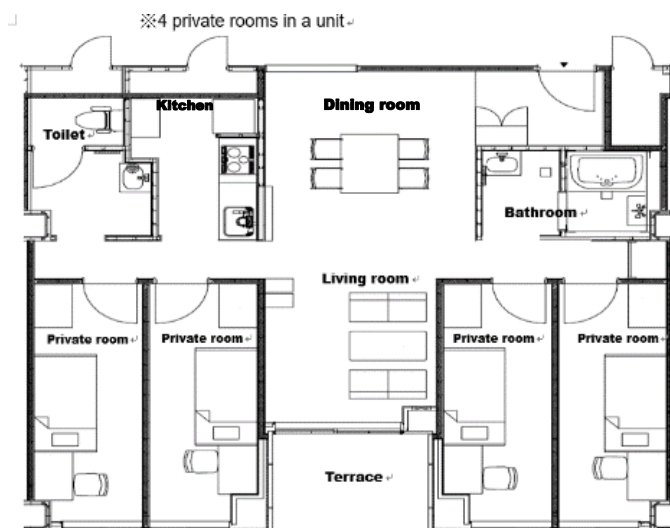
- From the 2nd to 4th year, students will receive full exemption if their academic performance in the previous school year is within the top 30%. Academic performance will be reviewed on a yearly basis.
- The tuition fee is scheduled to be paid in 2 installments per year. (October and July)
- Other scholarships may be available.

11. International Dormitory “Global House” for 1st-year students of the Global Business Course

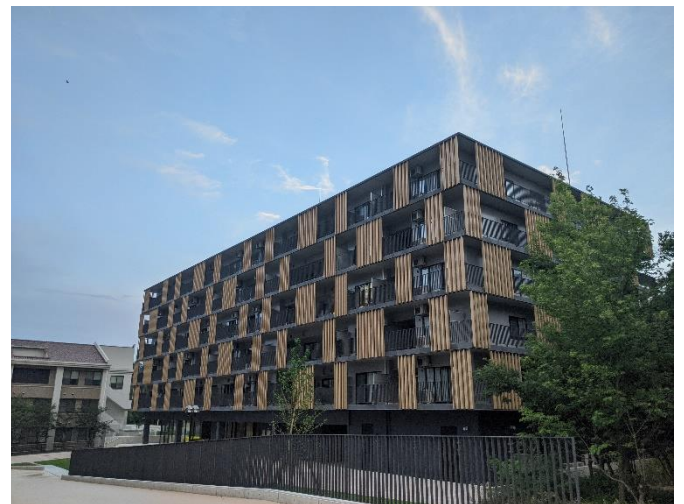
International and Japanese 1st-year students of the Global Business Course reside in the International Dormitory, the “Global House”, which is located on the Kobe Campus for Commerce. This facility provides students with an opportunity for cultural exchange with the aim to improve their intercultural understanding.

※ The monthly room fee for the International Dormitory is 30,000 JPY including internet access and other utilities.

Unit Layout



Global House



In the Unit



Common Room on each floor



12. Estimated Expenses per Year

Items	Amount (JPY)	Amount (USD)	
1) Tuition Fee	267,900 JPY	1,786 USD	133,950 JPY (893 USD) per half a year
2) Dormitory Fee (1st Year)	360,000 JPY	2,400 USD	30,000 JPY (200 USD) per month
3) Housing Cost (2nd to 4th Year)	600,000 JPY	4,000 USD	50,000 JPY (333 USD) per month
4) Living Expenses	900,000 JPY	6,000 USD	75,000 JPY (500 USD) per month
5) Return Air Fare	150,000 JPY	1,000 USD	Round trip
Annual Amount (1st Year)	1,677,900 JPY	11,186 USD	1) + 2) + 4) +5)
Annual Amount (2nd to 4th Year)	1,917,900 JPY	12,786 USD	1) + 3) + 4) +5)
Total Amount (1st to 4th Year)	7,431,600 JPY	49,544 USD	-

(150.00 JPY/USD)

* The figures given above are a minimum estimate. Please note that additional expenses may apply.

* Ref: Life in Japan – Living costs and Expenses on “STUDY in Japan”

<https://www.studyinJapan.go.jp/en/life/cost-of-living/>

13. Other Expenses

Accepted applicants will be informed additional costs such as education and research insurance, health checkups and other expenses prior to enrollment.

Please bring a sufficient amount of money to cover for personal expenses for several weeks after arrival in Japan.

For Inquiries:

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