**School Recommendation**

\* For office use only

\*

Please ask your high school teacher to complete this form according to the instructions.

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| **To the person completing this form** Please write your recommendation in English. Please describe the applicant and their academic skills in as much detail as possible. Please ask the principal of your school to sign this form and endorse it with an authorized school seal. |

**Applicant’s Name**

 Family Name:

Given Name(s):

1．Please indicate the academic rank of the applicant by checking ☑ the appropriate box and indicate the actual rank in their grade:

□　Top 5％ (The applicant is ranked number out of students in their grade.)

□　Top 10% (The applicant is ranked number out of students in their grade.)

□　Top 30% (The applicant is ranked number out of students in their grade.)

□　Lower than top 30% (The applicant is ranked number out of students in their grade.)

2．How does the applicant compare in the following academic areas with other students? Please check ☑ the appropriate box.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Truly Exceptional | Excellent | Very Good | Good | Below Average | Unable to Assess |
| Overall Academic Ability |  |  |  |  |  |  |
| Analytical Ability |  |  |  |  |  |  |
| Originality/ Creativity |  |  |  |  |  |  |
| Flexibility |  |  |  |  |  |  |
| Ability of oral expression |  |  |  |  |  |  |
| Ability of written expression |  |  |  |  |  |  |
| Ability to work with others |  |  |  |  |  |  |
| Leadership |  |  |  |  |  |  |

3．Please add any other comments about the applicant’s character/personality that may not be reflected on their academic transcripts.

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|  |

 Date:

 Prepared by:

 Handwritten signature:

 Authorized by (Principal’s name in print):

 Handwritten signature:

 　　　　　　　　　　　　　　　　　　　　　